

## Conveyancing Services

**Quinn & Quinn Lawyers** provide expert assistance in property transactions, offering a full suite of conveyancing solutions tailored to your needs. Our services include:

- Residential, commercial, and off-the-plan property sales and purchases
- Title transfers
- Property development and subdivision support
- Legal guidance for adverse possession matters
- Large conveyancing project, new builds

Let us help you navigate the complexities of property law with confidence and ease.

We guide our clients through every stage of their property transactions, ensuring a smooth and cost-effective conveyancing experience. Our team handles all aspects with precision, delivering efficient and timely outcomes.

Our comprehensive services include:

- Drafting and reviewing property sale contracts and disclosure statements
- Coordinating with financial institutions, brokers, and real estate professionals
- Managing legal compliance with local councils, planning authorities, and revenue offices

For expert assistance with your property matters, contact us at [aggie@quinnandquinn.com.au](mailto:aggie@quinnandquinn.com.au) or call **03 9592 3477**.



Service	Price
Review of Contract of Sale and Vendors Statement	\$250.00 + GST
Review of Off-the-Plan Contract of Sale	\$450.00 + GST
Purchase of Property	\$1,800 + GST (plus disbursements)
Sale of Property	\$1,800 + GST (plus disbursements)
Transfer of Property	\$1,800 + GST (plus disbursements)
Adverse possession claim	\$3,000 + GST (plus disbursements)

**Quinn & Quinn Lawyers**

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## Contract of sale review

We provide a thorough assessment of property sale contracts and disclosure documents to ensure clarity and compliance. Our review covers:

- Easements, restrictions, and any legal agreements impacting the property
- State and local council regulations, including zoning, planning overlays, and permit requirements
- Evaluation of contract terms, highlighting any necessary amendments or special conditions
- Guidance on purchasing methods—auction, off-market, or private sale—while considering settlement terms, financing, and tax implications

Our expert insights help you make informed property decisions with confidence.

## Off-the-plan contract of sale review

- Restrictions, legal obligations, or agreements that may impact the property
- Compliance with state and local regulations, including permits, zoning, and planning considerations
- Terms and conditions within the sale agreement, with recommendations for necessary modifications
- Estimated completion schedule for construction projects
- Contract inclusions, along with your rights and entitlements related to additional provisions or building requirements.

## Purchase of property

We ensure a seamless property settlement process by handling all necessary documentation and coordination. Our services include:

- Securely gathering and organising required personal and property-related documents online
- Ordering relevant authority reports and obtaining necessary property certificates
- Submitting essential paperwork to the State Revenue Office and advising on potential stamp duty exemptions or concessions
- Preparing final settlement calculations and a detailed statement of adjustments
- Communicating with the seller's legal team, financial institutions, brokers, and banks to facilitate a smooth transaction

Our team takes care of every step, ensuring a hassle-free settlement experience.

## Sale of property

- Obtaining all necessary property certificates for inclusion in sale contracts and disclosure statements
- Drafting tailored contract terms to safeguard your interests throughout the transaction
- Coordinating the release of the deposit as per contractual requirements
- Securely gathering and managing essential documents in a protected digital format
- Preparing final financial calculations for settlement adjustments
- Communicating with the buyer's legal representatives, financial institutions, brokers, and lenders to ensure a smooth settlement process.

## Adverse possession claims

- Preparing Transfer of Land Act application on your behalf
- Assisting in engaging a licensed surveyor (if required)
- Drafting statutory declaration(s) in respect of the subject land
- Assisting with the lodgement of the application with the Land Title Office